

REORGANIZATION/TOWNSHIP MEETING
JANUARY 5, 2011

The reorganization meeting of the Township Committee of Oxford Township was held on January 5, 2011 in the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

In attendance were Bonnie Riley, Donald Niece, and Sheila L. Oberly.

The Clerk, Sheila L. Oberly at 7:05 PM announced that the meeting has been properly advertised in compliance with the OPMA of 1975 and called the meeting to order.

The flag salute was recited.

Sheila L. Oberly, Township Clerk swore in Keith Gibbons to a three-year term on the Oxford Township Committee, expiring December 31, 2013.

The Clerk called for nominations for Mayor. On motion by Mr. Gibbons, seconded by Mrs. Riley and passed unanimously on roll call vote to appoint Donald Niece as Mayor of Oxford Township for the year 2011.

Mayor Niece called for nominations for Deputy Mayor. On motion by Mr. Niece seconded by Mr. Gibbons and passed unanimously on roll call vote to appoint Bonnie Riley as Deputy Mayor

ONE-YEAR APPOINTMENTS BY THE MAYOR

Township CFO/Treasurer	Dawn Stanchina*
Tax and Sewer Collector:	Karen Lance**
Tax Assessor	Richard Motyka***
Zoning Officer:	Michael Finelli
Municipal Court Administrator	Jerilynn Harris
Municipal Deputy Court Administrator	Vera Hart

* **Four-year Appointment-01/01/2008 to 12/31/2011**

** **Four-year Appointment-01/01/2009 to 12/31/2012**

*****Four-year Appointment-07/01/2008 to 06/30/2012**

APPOINTMENTS TO THE LAND USE BOARD

Class I Member:	Donald Niece
Class II Member:	Rick Calabrese
Class III Member	Keith Gibbons
Class IV Member:	Trudy Smorizaniuk
Class IV Member	Vacant
Alternate Member I:	Asia Calabrese
Alternate Member II	Vacant
Municipal Coordinator to Office On Aging:	Peter Yurick
Animal Control Officer:	Gary and Betty Wysocki

COMMITTEES WITHIN THE TOWNSHIP COMMITTEE:

Finance Committee:	Township Committee
Affirmative Action Liaison:	Bonnie Riley
Roads, Streets, Garbage and Street Lighting:	Donald Niece
Public Safety and Police Liaison:	Keith Gibbons
Recreation:	Keith Gibbons
Liaison to EFR:	Donald Niece
Liaison to PCFA:	Bonnie Riley
Liaison to PRMUA	Donald Niece
Liaison to Board of Education:	Keith Gibbons
Liaison to Board of Chosen Freeholders:	Donald Niece

On motion by Mr. Niece, seconded by Mr. Gibbons and passed unanimously on roll call vote to approve the above appointments made by the Mayor.

RESOLUTION 2011-01
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN
AND STATE OF NEW JERSEY DESIGNATING
REGULAR MEETING DATES / TIMES

WHEREAS Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that at least once a year, no later than January 10th of such year, this public body shall post and mail to newspapers designated by said body, a schedule of the location, time and date of such work sessions and regular meetings of said body during the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows:

TOWNSHIP COMMITTEE MEETINGS of the Township of Oxford shall be held at 7:00 PM on the first and third Wednesday of the month at the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

The dates of such regular meetings are as follows for the year 2011.

<u>MONTH</u>	<u>REGULAR MEETINGS</u>		
January	5 th		19 th
February	2 nd		16 th
March	2 nd	16 th	30 th
April	--		20 th
May	4 th		18 th

June	1 st	15 th
July	6 th	20 th
August	3 rd	17 th
September	7 th	21 st
October	5 th	19 th
November	9 ^{th*}	--
December	7 th	21 st

The Monthly Board of Health Meetings will immediately follow the first and/or third Wednesday meeting each month.

*The regular monthly meeting of November has been rescheduled to the second Wednesday of the month.

RESOLUTION - 2011-02

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF OXFORD, COUNTY OF WARREN AND
STATE OF NEW JERSEY DESIGNATING NEWSPAPER TO
RECEIVE NOTICES OF MEETINGS**

WHEREAS Section 3 (d) of the Open Public Meeting Act, Chapter 231, P.L. 1975, requires that certain notices of meetings shall be submitted to two (2) newspapers of the Township; and

WHEREAS the second newspaper designated by this body must be one, which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body, of such meetings:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey:

- (1) That **The EXPRESS TIMES**, Easton, Pennsylvania is hereby designated as the official newspaper of the Township, to receive all notices of meetings as required under the Open Public Meetings Act.
- (2) The **STAR GAZETTE**, Hackettstown, N.J. is designated as the second newspaper as required under the Open Public Meetings Act.

This Resolution shall take effect immediately

RESOLUTION-2011-03

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF OXFORD, COUNTY OF WARREN AND
STATE OF NEW JERSEY DESIGNATING DEPOSITORIES
FOR TOWNSHIP FUNDS**

WHEREAS the laws of the State of New Jersey require that depositories be named for the Township Funds by the governing body of each and every municipality within the boundaries of the State; and

WHEREAS it is the desire of the members of the Township Committee of the Township of Oxford, to comply with all of the requirements of the law on this subject:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, that the following be named depositories for the **TOWNSHIP OF OXFORD**, for the year January 1, 2011 to December 31, 2011.

1. Skylands Community Bank – Oxford, New Jersey
2. First Bank of Hope – Great Meadows, New Jersey
3. PNC – Washington, New Jersey
4. Valley National Bank – Belvidere, New Jersey
5. Wachovia Bank – Washington, New Jersey

This resolution shall take effect immediately.

On motion by Mr. Niece, seconded by Mrs. Riley and passed unanimously on roll call vote to adopt **Resolution 2011-01 to Resolution 2011-03.**

RESOLUTION – 2011-04
**RESOLUTION FIXING TAX AND SEWER COLLECTION
DATES AND INTEREST RATES**

BE IT RESOLVED, that taxes shall be collected quarterly, the dates being February 1, May 1, August 1 and November 1, and that the interest rate of 8% per annum up to the first \$1,500.00 of delinquency, and 18% per annum over \$1,500.00 of delinquency, be collected after the respective due dates. There will be a ten (10) day grace period after which unpaid taxes will be charged interest from the due date. If a delinquency is over \$10,000.00 at year-end, an additional 6% flat penalty will be included.

BE IT RESOLVED, that sewer charges shall be collected quarterly, the dates being January 1, April 1, July 1, and October 1, with a thirty (30) day grace period. The interest rate of 8% per annum up to the first \$1,500.00 of delinquency, and 18% per annum over \$1,500.00 of delinquency be collected after the respective due dates. If a delinquency is over \$10,000.00 at year-end, an additional 6% flat penalty will be included.

On motion by Mr. Niece, seconded by Mr. Gibbons and passed unanimously on roll call vote to adopt **Resolution 2011-04.**

RESOLUTION 2011-05

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR
TOWNSHIP ATTORNEY**

WHEREAS, the Township of Oxford has a need to acquire legal services from Benbrook & Benbrook (Kevin P. Benbrook) as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Oxford has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2011 through December 31, 2011); and

WHEREAS, Benbrook & Benbrook (Kevin P. Benbrook) has submitted a proposal indicating they will provide the legal services as agreed to under separate contract; and

WHEREAS, has completed and submitted a Business Entity Disclosure Certification which certifies that Benbrook & Benbrook (Kevin P. Benbrook) has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Benbrook & Benbrook (Kevin P. Benbrook) from making any reportable contributions through the term of the contract, and

WHEREAS, the Township is in receipt of a certification of availability of funds from the Chief Financial Officer.

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with Benbrook & Benbrook (Kevin P. Benbrook) as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

RESOLUTION 2011-06

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ENGINEER

WHEREAS, the Township of Oxford has a need to acquire engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Oxford has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2011 through December 31, 2011); and

WHEREAS, Finelli Consulting (Michael Finelli) has submitted a proposal indicating they will provide the engineering services as agreed to under separate contract; and

WHEREAS, Finelli Consulting has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting has not made any reportable

contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Finelli Consulting from making any reportable contributions through the term of the contract, and

WHEREAS, the Township is in receipt of a certification of availability of funds from the Chief Financial Officer.

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with Finelli Consulting as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

On motion by Mr. Niece, seconded by Mrs. Riley and passed unanimously on roll call vote to adopt **Resolution 2011-05 and Resolution 2011-06.**

RESOLUTION 2011-07

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND COUNSEL

WHEREAS, the Township of Oxford has a need to acquire bond counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Oxford has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2011 through December 31, 2011); and

WHEREAS, Gibbons, LLC. has submitted a proposal indicating they will provide the engineering services as agreed to under separate contract; and

WHEREAS, Gibbons, LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that Gibbons, LLC. has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Gibbons, LLC. from making any reportable contributions through the term of the contract, and

WHEREAS, the Township is in receipt of a certification of availability of funds from the Chief Financial Officer.

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with Gibbons, LLC. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

On motion by Mr. Niece, seconded by Mr. Gibbons and passed unanimously on roll call vote to adopt **Resolution 2011-07.**

RESOLUTION 2011-08

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP AUDITOR

WHEREAS, the Township of Oxford has a need to acquire professional services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Oxford has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year (January 1, 2011 though December 31, 2011); and

WHEREAS, William Colantano, Jr. has submitted a proposal indicating his office will provide the professional services as agreed to under separate contract; and

WHEREAS, William Colantano, Jr. has completed and submitted a Business Entity Disclosure Certification which certifies that William Colantano, Jr. has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit William Colantano, Jr. from making any reportable contributions through the term of the contract, and

WHEREAS, the Township is in receipt of a certification of availability of funds from the Chief Financial Officer.

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with William Colantano, Jr. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

On motion by Mr. Niece, seconded by Mrs. Riley and passed unanimously on roll call vote to adopt **Resolution 2011-08.**

RESOLUTION 2011-09

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP PROSECUTOR

BE IT RESOLVED by the Mayor and Committee of the Township of Oxford, County of Warren, and State of New Jersey as follows:

1. Brett Morrow is hereby retained as Municipal Prosecutor of the Township of Oxford for one year (January 1, 2011 through December 31, 2011).
2. This retainer is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by NJS 40A:11-5 because it requires

service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.

On motion by Mr. Niece, seconded by Mr. Gibbons and passed unanimously on roll call vote to adopt **Resolution 2011-09.**

RESOLUTION 2011-10

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP PUBLIC DEFENDER

BE IT RESOLVED by the Mayor and Committee of the Township of Oxford, County of Warren, and State of New Jersey as follows:

1. Scott Wilhelm is hereby retained as Municipal Public Defender of the Township of Oxford for one year (January 1, 2011 through December 31, 2011).

2. This retainer is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by NJSA 40A:11-5 because it requires service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.

RESOLUTION 2011-11

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN AND STATE OF NEW JERSEY DESIGNATING CHARGES FOR NOTICES TO THE NEWS MEDIA AND INDIVIDUALS

WHEREAS Section 14 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the public body to fix a reasonable sum to be charged to persons who request that notice of meetings, as required under the Act, be mailed to them individually; and

WHEREAS said Section further permits the public body to provide such notice free of charge to the news media who request same:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows:

1. Each person who requests that individual notice as required under the Act, be mailed to him, shall pay annually to the Township of Oxford, the sum of \$20.00 to cover the costs thereof.
2. Requests for such individual notice made by news media, shall be granted without cost.
3. The sum herein designated is subject to change upon the adoption of a superseding Resolution by the governing body.

This Resolution shall take effect immediately.

RESOLUTION 2011-12

CANCELLATION OF PROPERTY TAX REFUNDS OR DELINQUENCIES OF LESS THAN \$5.00.

WHEREAS, the State of New Jersey allows a Municipal Employee to process the cancellation of any property tax refund or delinquencies of less than \$5.00; and

WHEREAS, the Municipal Employee allowed to process the cancellation shall be the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED, that the Oxford Township Committee hereby authorizes the Tax Collector to process the cancellation of any property tax refund or delinquency of less than \$5.00.

RESOLUTION 2011-13

TOWNSHIP OF OXFORD TAX ASSESSOR

WHEREAS, the Township Committee of the Township of Oxford has been informed by the Tax Assessor of the Township of Oxford that from time-to-time, changes in property use occur in the Township so that such properties become subject to roll-back taxes pursuant to the Farmland Assessment Act of 1964; and

WHEREAS, the Tax Assessor of Oxford Township has requested the Township Committee authorize him to file petitions, notices and other documents regarding the assessing of such roll-back taxes with the Warren County Board of Taxation; and

WHEREAS, the filing of these documents regarding roll-back taxes by the Tax Assessor of the Township of Oxford is important to the tax assessment process of the Township and the Tax Assessor has already filed petitions and other documents regarding such roll-back taxes with the Warren County Board of Taxation;

NOW, THEREFORE, BE IT RESOLVED, by the Committee of Oxford Township that the Tax assessor of the Township of Oxford be, and he is hereby authorized to file petitions, notices and other documents regarding the assessing of roll-back taxes;

BE IT FURTHER RESOLVED that this Township Committee hereby confirms and approved of the actions of the Tax Assessor to date in filing such documents regarding roll-back taxes with the Warren County Board of Taxation.

RESOLUTION 2011-14

TOWNSHIP OF OXFORD TAX ASSESSOR

WHEREAS, the Township Committee of the Township of Oxford has been informed by the Tax Assessor that from time to time errors are made in computing the tax assessment covering certain property located within the Township of Oxford, and

WHEREAS, the Tax Assessor has requested that the Township Committee authorize him to file corrections of such errors with the Warren County Board of Taxation, and

WHEREAS, the Tax Assessor is called upon to defend tax appeals filed with the Warren County Board of Taxation and to agree to stipulations of appeals,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, that the Tax Assessor of the Township of Oxford be and is hereby authorized to file corrective appeals with the Warren County Board of Taxation concerning those properties wherein errors have been made, to

represent the Township of Oxford in defense of appeals filed with said Board and to sign stipulations of appeals on behalf of the Township of Oxford, which he feels are proper and in the best interests of the Township of Oxford.

BE IT FURTHER RESOLVED that the Tax Assessor sends copies of such corrected assessment to the individuals involved.

On motion by Mr. Niece, seconded by Mrs. Riley and passed unanimously on roll call vote to adopt **Resolution 2011-10 to Resolution 2011-14.**

Resolution 2011-15 Salary **Resolution** was tabled.

RESOLUTION 2011-16

TOWNSHIP OF OXFORD DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, in accordance with N.J.A.C. 17:27-3.2 each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O; and

NOW, THEREFORE, BE IT RESOLVED that the governing body of The Township of Oxford, (hereinafter "Public Agency") in the County of Warren and State of New Jersey, hereby designates Sheila L. Oberly, R.M.C., as its Public Agency Compliance Officer;

BE IT FURTHER RESOLVED, that the Township Clerk forward a certified copy of this resolution to the New Jersey Department of Treasury, Division of Contracts Compliance and Equal Employment Opportunity in Public Contracts.

On motion by Mr. Niece, seconded by Mr. Gibbons and passed unanimously on roll call vote to adopt **Resolution 2011-16.**

RESOLUTION-2011-17

TEMPORARY TOWNSHIP BUDGET

WHEREAS, it is necessary for the Township of Oxford, in the County of Warren and State of New Jersey to meet commitments and make payment of claims prior to the adoption of the 2011 Municipal Budget, and

WHEREAS, Title 40A:4-19 of the New Jersey Statutes Annotated provides that temporary appropriations can be made to provide for the budget. Said appropriations shall not exceed 26.25% of the total of the appropriations for all purposes in the budget for the preceding fiscal year excluding interest and debt redemption charges, capital improvement fund and public assistance, and

WHEREAS, the appropriations for all purposes in the 2011 budget excluding interest and debt redemption charges and capital improvement fund is the sum of \$2,199,829.00

WHEREAS, 26.25% of the above sum is \$577,455.00

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Oxford, in the County of Warren and State of New Jersey, that the following temporary budget be adopted as provided for in the aforesaid Title 40A:4-19; and

NOW, THEREFORE, BE IT RESOLVED that a copy of the aforementioned adopted temporary budget resolution be transmitted to the Chief Financial Officer for his records:

OXFORD TOWNSHIP 2011 TEMPORARY BUDGET

Governing Body - S &W	\$ 3,360.00
Municipal Clerk - S&W	15,225.00
Admin & Executive O/E	8,400.00
Computerization	4,463.00
Revitalization Planning	2,625.00
Finance S&W	5,339.00
Finance O/E	131.00
Audit Services	3,938.00
Assessor S&W	4,049.25
Assessor O/E	525.00
Collector S&W	3,675.00
Collector O/E	788.00
Legal O/E	22,313.00
Buildings and Ground S&W	1,470.00
Court O/E	13,808.00
Engineering O/E	10,500.00
Buildings & Grounds O/E	5,250.00
Land Use Board S&W	4,200.00
Land Use Board - Legal	1,969.00
Land Use Board - Misc.	788.00
Zoning S&W	893.00
Zoning O/E	53.00
Group Health Insurance	36,278.00

Other Insurance	8,536.00
Worker's Compensation Insurance	8,237.00
Unemployment Insurance	394.00
Police S&W	20,475.00
Police O/E	126,525.00
Emergency Management S&W	446.00
Emergency Management O/E	26.00
Roads S&W	68,250.00
Roads O/E	14,700.00
Landfill/Solid Waste Disposal	3,938.00
Vehicle Maintenance	2,756.00
Board of Health O/E	26.00
Board of Health S&W	131.00
Recreation S&W	11,229.00
Recreation O/E	2,905.00
Social Security	10,789.00
Unemployment Compensation	394.00
Utilities/Phone	2,625.00
Utilities/Gasoline	6,563.00
Truck Rental Payments	10,773.00
Animal Control O/E	656.00
Animal Control S/W	919.00
Public Employees Retirement System	8,919.00
Municipal Alliance	315.00
Prior Year's Bills	0.00
Police & Firemen's Retirement System	11,922.00
Utilities/Electric	15,750.00
Utilities/ Hydrants	6,563.00
Utilities/Gas	2,193.00

On motion by Mr. Niece, seconded by Mrs. Riley and passed unanimously on roll call vote to adopt **Resolution 2011-17.**

RESOLUTION-2011-18

TEMPORARY SEWER BUDGET

WHEREAS, it is necessary for the Township of Oxford, in the County of Warren and State of New Jersey to meet commitments and make payment of claims prior to the adoption of the 2011 Municipal Budget, and

WHEREAS, Title 40A:4-19 of the New Jersey Statutes Annotated provides that temporary appropriations can be made to provide for the budget. Said appropriations shall not exceed 26.25% of the total of the appropriations for all purposes in the budget for the preceding fiscal year excluding interest and debt redemption charges, capital improvement fund and public assistance, and

WHEREAS, the appropriations for all purposes in the 2011 budget excluding interest and debt redemption charges and capital improvement fund is the sum of \$1,053,494.00, and

WHEREAS, 26.25% of the above sum is \$276,542.00;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Oxford, in the County of Warren and State of New Jersey, that the following temporary budget be adopted as provided for in the aforesaid Title 40A:4-19; and

NOW, THEREFORE, BE IT RESOLVED that a copy of the aforementioned adopted temporary budget resolution be transmitted to the Chief Financial Officer for his records:

OXFORD TOWNSHIP 2011 TEMPORARY BUDGET

SEWER UTILITY

Sewer Treatment Costs	\$ 228,185.00
Salaries and Wages	7,875.00
Miscellaneous Other Expenses	9,188.00
Social Security	814.00
Unemployment Insurance	26.00
Capital Outlay	3,938.00
Surplus – General Budget	19,688.00
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Debt Service:

Payment of Bond Principal	\$ 9,450.00
Interest on Bonds	11,234.00
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On motion by Mr. Niece, seconded by Mr. Gibbons and passed unanimously on roll call vote to adopt **Resolution 2011-18.**

RESOLUTION 2011-19

**REFUNDING COST OF SALE FEES COLLECTED
FOR WASHINGTON TOWNSHIP TAX SALE**

WHEREAS, the Collector for the Township of Washington has held his tax sale on December 1, 2010 for taxes and sewer delinquencies from the prior year; and

WHEREAS, sewer is collected in Oxford on behalf of Washington Township based on prior agreement by both townships; and

WHEREAS, The Oxford Township Tax Collector has received certain "Cost of Sale" funds which are to be collected based on advertisements having been placed in the newspaper but having been collected prior to actual sale, pursuant to NJSA 54:5-29 in the following amounts:

Date	Block/Lot	Amount
11/10/10	38.03/16	\$15.00
11/15/10	38.03/24	\$15.00
12/1/10	38/22/C0068	\$16.88
	Total:	\$46.88

NOW, THEREFORE BE IT RESOLVED on this 5th day of January 2011 by the Mayor and Township Committee of the Township of Oxford that these same funds be made out to the Township of Washington Tax Collector via a check made out by the Chief Financial Officer.

RESOLUTION 2011-20

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF OXFORD APPROVING LIQUOR
LICENSES FOR THE PERIOD OF JULY 1, 2010 TO
JUNE 30, 2011 FOR THE FOLLOWING LICENSES**

WHEREAS, the liquor licenses noted below require approval for the period July 1, 2010 to June 30, 2011.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford that the following liquor licenses be and hereby are approved for the period July 1, 2010 to June 30, 2011.

<u>License No.</u>	<u>Licenses</u>	Type of <u>Licenses</u>
2117-31-006-002	Oxford Volunteer Fire Company	Club License

On motion by Mr. Niece, seconded by Mrs. Riley and passed unanimously on roll call vote to adopt **Resolution 2011-19 and Resolution 2011-20.**

**RECYCLING AND GARBAGE PICKUP
WEST OF 31 SOUTH – EVERY MONDAY
EAST OF 31 NORTH – EVERY TUESDAY**

Except holidays then pick up will be the next day (See Below)

HOLIDAY GARBAGE PICKUP CHANGES

**Martin Luther King’s Birthday 01/18 & 01/19, President’s Day-02/22 & 02/23, Memorial Day-05/31 & 06/01, Fourth of July, 07/05 & 07/06, Labor Day-09/06 & 09/07
Columbus Day-10/11 & 10/12, Christmas Day 12/27 & 12/28, New Years Day 01/03 & 01/04, 2012**

Pickup will be Tuesday and Wednesday

RECYCLING PICKUP SCHEDULE

**Garbage is picked up on Monday,
your recycling will be on the 4th Thursday
of each month.**

January	27, 2011
February	24, 2011
March	24, 2011
April	28, 2011
May	26, 2011
June	23, 2011
July	28, 2011
August	25, 2011
September	22, 2011
October	27, 2011
November	23, 2011*
December	22, 2011

**Garbage pick-up on Tuesday
your recycling will be picked up on
the 2nd Thursday of each month.**

January	13, 2011
February	10, 2011
March	10, 2011
April	14, 2011
May	12, 2011
June	09, 2011
July	14, 2011
August	11, 2011
September	08, 2011
October	13, 2011
November	10, 2011
December	08, 2011

*** Date Changed to Wednesday Pick-up**

- Commingled, Glass, Plastic, Tin and Aluminum Cans to be put in containers for pick-up by curbside**
- Newspaper, Cardboard, Magazines and Junk Mail to be bundled and tied for pick-up by curbside**

Questions on Recyclables or Garbage, call DPW Supervisor, Lou Accetturo – 453-3303

WARREN COUNTY RECYCLING DROP –OFF CENTER

****Warren County Landfill Recycling Center**

500 Mt. Pisgah Avenue

Oxford, New Jersey

Hours: Monday – Friday 7:00 AM – 2:30 PM, Saturday 7:00AM – 11:00 AM

Questions: (908) 453-2174 Ex. 235 **Free to all Warren County Residents

The first meeting will be held on February 15th at 9:30 AM in the Oxford School. There will be three public meetings, at the end of March, which will be announced later this month.

Mr. Niece announced that the Committee's job is to stay completely neutral in regards to the school budget and will not campaign, in order to defeat or pass the budget

Mr. Magunson also gave an update on the fitness trail behind the school. He stated that, donations were received from the PTO (\$3,500.00), Lowe's Corporation (\$3,700.00), it will be open in April and the public will have complete access to it.

Laraine May asked about the results of the Connolly Farm auction. Mr. Niece stated that the Committee is waiting for the final signed paperwork but that the property was sold for \$145,000.00.

The minutes for December 1, 2010 were tabled until next meeting in order for the Mayor to review.

On motion by Mr. Niece, seconded by Mrs. Riley and passed unanimously on roll call vote to approve all the bills listed on the January 5, 2011 Bill List.

Mrs. Riley stated that the gentleman running the triathlon has asked to switch the event back to October 9th, at 6:30 AM, the original date it was scheduled.

On motion by Mrs. Riley, seconded by Mr. Niece and passed unanimously on roll call vote to approve the change in date. Mr. Niece stated that this will be the date for the triathlon; it will not be changed again.

On motion by Mr. Niece, seconded by Mrs. Riley and passed unanimously on roll call vote to adjourn the meeting at 7:45 PM.

Sheila L. Oberly, RMC

