

**REORGANIZATION MEETING
JANUARY 7, 2009**

The reorganization meeting of the Township Committee of Oxford Township was held on January 7, 2009 in the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

In attendance were Bonnie Riley, N. Angelo Accetturo, William Bray, Michael Lavery and Sheila L. Oberly.

The Clerk, Sheila L. Oberly at 6:00 PM announced that the meeting has been properly advertised in compliance with the OPMA of 1975 and called the meeting to order.

The flag salute was recited.

Mr. Michael Lavery swore in Bonnie Riley to a three-year term on the Oxford Township Committee.

The Clerk called for nominations for Mayor. On motion by Mrs. Riley, seconded by Mr. Bray and passed unanimously on roll call vote to appoint N. Angelo Accetturo as Mayor of Oxford Township for the year 2009.

Mayor Accetturo called for nominations for Deputy Mayor. On motion by Mr. Accetturo seconded by Mr. Bray and passed unanimously on roll call vote to appoint Mrs. Riley as Deputy Mayor.

Mr. Accetturo made the following appointments with unanimously roll call vote of the Committee.

Township Attorney:	Michael Lavery
Township CFO/Treasurer	Dawn Stanchina
Township Engineer:	Michael Finelli
Township Auditor:	William Colantano
Tax and Sewer Collector:	Karen Lance*
Municipal Judge**	J. Edward Palmer
Municipal Prosecutor**	Roger Skoog
Public Defender	Scott Wilhelm
Municipal Court Administrator**	Gayle Farrell
Deputy Municipal Court Administrator	Vacant
Zoning Officer:	Michael Finelli

*** Appointed to first 4-year Appointment**

**** No Appointments made, working month to month until shared court is decided-
(On a holdover capacity)**

Appointments to Land Use Board

Class I Member:	N. Angelo Accetturo
Class II Member:	Rick Calabrese
Class III Member	William Bray
Class IV Member:	Robert Nyland, Alex Lazorisak, Laraine May
Alternate Member I:	James Williams
Alternate Member II	Fay Yeager
Municipal Coordinator to Office on Aging:	Peter Yurick
Animal Control Officer:	Gary and Betty Wysocki

COMMITTEES WITHIN THE TOWNSHIP COMMITTEE:

Finance Committee:	Township Committee
Affirmative Action Liaison:	Bonnie Riley
Roads, Streets, Garbage and Street Lighting:	Bonnie Riley
Public Safety and Police:	William Bray
Welfare:	Bonnie Riley
Recreation:	Bonnie Riley
Liaison to EFR:	N. Angelo Accetturo
Liaison to PCFA:	N. Angelo Accetturo
Liaison to PRMUA	N. Angelo Accetturo
Liaison to Board of Education:	Bonnie Riley
Liaison to Board of Chosen Freeholders:	N. Angelo Accetturo

Mr. Bray stated that Oxford Township received an offer last year and again this year from Washington Township/Mansfield Court to join a shared court with these municipalities. The contract would run from 2009 to 2011 and Washington Township/Mansfield Court would run Oxford municipal court with Oxford Township having their own court session.

This agreement will save Oxford Township approximately \$60,000 over the next three years. Mr. Bray said the cost to the township under this agreement for the following three years would be:

2009-\$51,165
2010-\$54,283
2011-\$56,183

On motion by Mr. Bray, seconded by Mr. Accetturo and passed unanimously on roll call vote to authorize the Mayor to sign and execute this agreement pending review by the township attorney.

The meeting was opened to public comment. The public and the Committee discussed the shared court agreement with Washington Township and Mansfield.

RECYCLING AND GARBAGE PICKUPS
OXFORD TOWNSHIP 2009

WEST OF 31 SOUTH – EVERY MONDAY
EAST OF 31 NORTH – EVERY TUESDAY
Except holidays then pick up will be the next day

HOLIDAY GARBAGE PICKUP CHANGES

- **Martin Luther King’s Birthday 01/20 & 01/21, President’s Day-02/17 & 02/18, Memorial Day-05/26 & 05/27, Labor Day-09/08 & 09/09, Columbus Day-10/13 & 10/14**
Pickup will be Tuesday and Wednesday

RECYCLING PICKUP SCHEDULE

**Garbage is picked up on Monday,
your recycling will be on the 4th Thursday
of each month.**

**Garbage pick-up on Tuesday
your recycling will be picked up on
the 2nd Thursday of each month.**

January	22, 2009
February	26, 2009
March	26, 2009
April	23, 2009
May	28, 2009
June	25, 2009
July	23, 2009
August	27, 2009
September	24, 2009
October	22, 2009
November	25, 2009*
December	23, 2009*

January	08, 2009
February	12, 2009
March	12, 2009
April	09, 2009
May	14, 2009
June	11, 2009
July	09, 2009
August	13, 2009
September	10, 2009
October	08, 2009
November	12, 2009
December	10, 2009

*** Date Changed to Wednesday Pick-up**

- **Commingled, Glass, Plastic, Tin and Aluminum Cans to be put in containers for pick-up by curbside**
- **Newspaper, Cardboard, Magazines and Junk Mail to be bundled and tied for pick-up by curbside**

WARREN COUNTY RECYCLING DROP -OFF CENTER

Warren County Landfill Recycling Center

500 Mt. Pisgah Avenue

Oxford, New Jersey

Hours: Monday – Friday 7:00 AM – 2:30 PM, Saturday 7:00AM – 11:00 AM

Questions: (908) 453-2174 Ex. 235

Free to all Warren County Residents

2009 CLEAN-UP DATES

Leaves

April 15, 2009

November 18, 2009

Brush

April 01, 2009

October 28, 2009

Metals*

Months of April & October 2009

Two vouchers per household will be provided to take direct to Warren County landfill for no charge

Non-Burnable*

Months of April & October 2009

Two vouchers per household will be provided to take direct to Warren County landfill for no charge

2009 Christmas Tree Pick-up

January

1-23, 2010

***Senior Citizens and Handicapped-please call 453-3303 to arrange for pick-up.**

- Clean up is for Oxford Residents Only.**
- Must Show Proof of Residency**
- No Commercial Waste.**

2009 Holidays for Full-time Township Employees

- New Years Day – January 1, 2009-Thursday**
- Martin Luther’s Birthday-January 19, 2009-Monday**
- President’s Day – February 16, 2009-Monday**
- Good Friday – April 10, 2009-Friday**
- Memorial Day – May 25, 2009-Monday**
- Fourth of July – July 3, 2009-Friday**
- Labor Day – September 7, 2009-Monday**
- Columbus Day – October 12, 2009-Monday**
- Veteran’s Day – November 11, 2009-Wednesday**
- Thanksgiving Day – November 26, 2009-Thursday**
- Day After Thanksgiving – November 27, 2009-Friday**
- Christmas Eve-December 24, 2009 Thursday**
- Christmas Day – December 25, 2009-Friday**

Plus 5 Personal Days

On motion by Mr. Accetturo, seconded by Mrs. Riley and passed unanimously on roll call vote to accept the Recycling, Clean-up and Holiday Schedules.

RESOLUTION 2009-01

**RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN
AND STATE OF NEW JERSEY DESIGNATING
REGULAR MEETING DATES / TIMES**

WHEREAS Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that at least once a year, not later than January 10th of such year, this public body shall post and mail to newspapers designated by said body, a schedule of the location, time and date of such work sessions and regular meetings of said body during the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows:

TOWNSHIP COMMITTEE MEETINGS of the Township of Oxford shall be held at 6:00 PM on the first and third Wednesday of the month at the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

The dates of such regular meetings are as follows for the year 2009.

MONTH	REGULAR MEETINGS	
January	7 th	21 st
February	4 th	18 th
March	4 th	18 th
April	1 st	15 th
May	6 th	20 th
June	3 rd	17 th
July	1 st	15 th
August	5 th	19 th
September	2 nd	16 th
October	7 th	21 st
November	4 ^{th*}	
December	9 ^{th**}	

The Monthly Board of Health Meetings will immediately follow the third Wednesday meeting each month.

*The regular monthly meeting of November has been rescheduled to allow the Township Committee to attend the League of Municipalities Conference.

**The regular monthly meetings of December, has been rescheduled for the Christmas Holiday.

RESOLUTION - 2009-02

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF OXFORD, COUNTY OF WARREN AND
STATE OF NEW JERSEY DESIGNATING NEWSPAPER TO
RECEIVE NOTICES OF MEETINGS**

WHEREAS Section 3 (d) of the Open Public Meeting Act, Chapter 231, P.L. 1975, requires that certain notices of meetings shall be submitted to two (2) newspapers of the Township; and

WHEREAS the second newspaper designated by this body must be one, which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body, of such meetings:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey:

- (1) That the **STAR GAZETTE**, Hackettstown, N.J. is hereby designated as the official newspaper of the Township, to receive all notices of meetings as required under the Open Public Meetings Act.
- (2) The **EXPRESS TIMES**, Easton, Pennsylvania is hereby designated as the second newspaper as required under the Open Public Meetings Act.

This Resolution shall take effect immediately.

RESOLUTION-2009-03

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF OXFORD, COUNTY OF WARREN AND
STATE OF NEW JERSEY DESIGNATING DEPOSITORIES
FOR TOWNSHIP FUNDS**

WHEREAS the laws of the State of New Jersey require that depositories be named for the Township Funds by the governing body of each and every municipality within the boundaries of the State; and

WHEREAS it is the desire of the members of the Township Committee of the Township of Oxford, to comply with all of the requirements of the law on this subject:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, that the following be named depositories for the **TOWNSHIP OF OXFORD**, for the year January 1, 2009 to December 31, 2009.

1. Skylands Community Bank – Oxford, New Jersey
2. First Bank of Hope – Great Meadows, New Jersey
3. PNC – Washington, New Jersey
4. Valley National Bank – Belvidere, New Jersey
5. Wachovia Bank – Washington, New Jersey

This resolution shall take effect immediately.

RESOLUTION – 2009-04

**RESOLUTION FIXING TAX AND SEWER COLLECTION
DATES AND INTEREST RATES**

BE IT RESOLVED, that taxes shall be collected quarterly, the dates being February 1, May 1, August 1 and November 1, and that the interest rate of 8% per annum up to the first \$1,500.00 of delinquency, and 18% per annum over \$1,500.00 of delinquency, be collected after the respective due dates. There will be a ten (10) day grace period after which unpaid taxes will be charged interest from the due date. If a delinquency is over \$10,000.00 at year-end, an additional 6% flat penalty will be included.

BE IT RESOLVED, that sewer charges shall be collected quarterly, the dates being January 1, April 1, July 1, and October 1, with a thirty (30) day grace period. The interest rate of 8% per annum up to the first \$1,500.00 of delinquency, and 18% per annum over \$1,500.00 of delinquency be collected after the respective due dates. If a delinquency is over \$10,000.00 at year-end, an additional 6% flat penalty will be included.

RESOLUTION 2009-05

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR
TOWNSHIP ATTORNEY**

WHEREAS, the Township of Oxford has a need to acquire legal services from Courter, Kobert & Cohen, P.C. (Michael B. Lavery) as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Oxford has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2009 through December 31, 2009); and

WHEREAS, Courter, Kobert & Cohen, P.C. (Michael B. Lavery) has submitted a proposal indicating they will provide the legal services for the amount of \$125.00 per hour with additional fees for other services as indicated therein; and

WHEREAS, Courter, Kobert & Cohen, P.C. (Michael B. Lavery) has completed and submitted a Business Entity Disclosure Certification which certifies that Courter, Kobert & Cohen, P.C. (Michael B. Lavery) has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Courter, Kobert & Cohen, P.C. (Michael B. Lavery) from making any reportable contributions through the term of the contract, and

WHEREAS, the Township is in receipt of a certification of availability of funds from the Chief Financial Officer.

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with Courter, Kobert & Cohen, P.C. (Michael B. Lavery) as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

RESOLUTION 2009-06

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ENGINEER

WHEREAS, the Township of Oxford has a need to acquire engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Oxford has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2009 through December 31, 2009); and

WHEREAS, Finelli Consulting (Michael Finelli) has submitted a proposal indicating they will provide the engineering services as agreed to under separate contract; and

WHEREAS, Finelli Consulting has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Finelli Consulting from making any reportable contributions through the term of the contract, and

WHEREAS, the Township is in receipt of a certification of availability of funds from the Chief Financial Officer.

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with Finelli Consulting as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

RESOLUTION 2009-07

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR LABOR ATTORNEY**

WHEREAS, the Township of Oxford has a need to acquire professional services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Oxford has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year (January 1, 2009 through December 31, 2009); and

WHEREAS, Courter, Kobert & Cohen, P.C. (Howard Vex) has submitted a proposal indicating they will provide the professional services as agreed to under separate contract; and

WHEREAS, Courter, Kobert & Cohen, P.C. (Howard Vex) has completed and submitted a Business Entity Disclosure Certification which certifies that Courter, Kobert & Cohen, P.C. (Howard Vex) has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Courter, Kobert & Cohen, P.C. (Howard Vex) from making any reportable contributions through the term of the contract, and

WHEREAS, the Township is in receipt of a certification of availability of funds from the Chief Financial Officer.

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with Courter, Kobert & Cohen, P.C. (Howard Vex) as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

RESOLUTION 2009-08

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR BOND COUNSEL**

WHEREAS, the Township of Oxford has a need to acquire bond counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Oxford has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2009 through December 31, 2009); and

WHEREAS, Gibbons, LLC. has submitted a proposal indicating they will provide the engineering services as agreed to under separate contract; and

WHEREAS, Gibbons, LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that Gibbons, LLC. has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Gibbons, LLC. from making any reportable contributions through the term of the contract, and

WHEREAS, the Township is in receipt of a certification of availability of funds from the Chief Financial Officer.

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with Gibbons, LLC. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

RESOLUTION 2009-09

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP AUDITOR**

WHEREAS, the Township of Oxford has a need to acquire professional services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Oxford has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year (January 1, 2009 through December 31, 2009); and

WHEREAS, William Colantano, Jr. has submitted a proposal indicating his office will provide the professional services as agreed to under separate contract; and

WHEREAS, William Colantano, Jr. has completed and submitted a Business Entity Disclosure Certification which certifies that William Colantano, Jr. has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit William Colantano, Jr. from making any reportable contributions through the term of the contract, and

WHEREAS, the Township is in receipt of a certification of availability of funds from the Chief Financial Officer.

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with William Colantano, Jr. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

RESOLUTION 2009-11

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP PUBLIC DEFENDER

BE IT RESOLVED by the Mayor and Committee of the Township of Oxford, County of Warren, and State of New Jersey as follows:

1. Scott Wilhelm is hereby retained as Municipal Public Defender of the Township of Oxford for one year (January 1, 2009 through December 31, 2009).
2. This retainer is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by NJSA

40A:11-5 because it requires service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.

3. A copy of this resolution shall be published as required by law within 10 days of passage.

RESOLUTION 2009-12

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF OXFORD, COUNTY OF WARREN AND
STATE OF NEW JERSEY DESIGNATING CHARGES FOR
NOTICES TO THE NEWS MEDIA AND INDIVIDUALS**

WHEREAS Section 14 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the public body to fix a reasonable sum to be charged to persons who request that notice of meetings, as required under the Act, be mailed to them individually; and

WHEREAS said Section further permits the public body to provide such notice free of charge to the news media who request same:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows:

1. Each person who requests that individual notice as required under the Act, be mailed to him, shall pay annually to the Township of Oxford, the sum of \$20.00 to cover the costs thereof.
2. Requests for such individual notice made by news media, shall be granted without cost.
3. The sum herein designated is subject to change upon the adoption of a superseding Resolution by the governing body.

This Resolution shall take effect immediately.

RESOLUTION 2009-13

**CANCELLATION OF PROPERTY TAX REFUNDS
OR DELINQUENCIES OF LESS THAN \$5.00.**

WHEREAS, the State of New Jersey allows a Municipal Employee to process the cancellation of any property tax refund or delinquencies of less than \$5.00; and

WHEREAS, the Municipal Employee allowed to process the cancellation shall be the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED, that the Oxford Township Committee hereby authorizes the Tax Collector to process the cancellation of any property tax refund or delinquency of less than \$5.00.

RESOLUTION 2009-14

**RISK MANAGEMENT CONSULTANT
TOWNSHIP OF OXFORD**

WHEREAS, the **Township of Oxford** has resolved to join the Public Alliance Insurance Coverage Fund ("PAIC") following a detailed analysis; and

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the **Township of Oxford** does hereby appoint **Brown and Brown**, as its Risk Management Consultant in accordance with the Fund's Bylaws.

RESOLUTION 2009-15

TOWNSHIP OF OXFORD TAX ASSESSOR

WHEREAS, the Township Committee of the Township of Oxford has been informed by the Tax Assessor that from time to time errors are made in computing the tax assessment covering certain property located within the Township of Oxford, and

WHEREAS, the Tax Assessor has requested that the Township Committee authorize him to file corrections of such errors with the Warren County Board of Taxation, and

WHEREAS, the Tax Assessor is called upon to defend tax appeals filed with the Warren County Board of Taxation and to agree to stipulations of appeals,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, that the Tax Assessor of

the Township of Oxford be and is hereby authorized to file corrective appeals with the Warren County Board of Taxation concerning those properties wherein errors have been made, to represent the Township of Oxford in defense of appeals filed with said Board and to sign stipulations of appeals on behalf of the Township of Oxford, which he feels are proper and in the best interests of the Township of Oxford.

BE IT FURTHER RESOLVED that the Tax Assessor sends copies of such corrected assessment to the individuals involved.

RESOLUTION 2009-16

TOWNSHIP OF OXFORD TAX ASSESSOR

WHEREAS, the Township Committee of the Township of Oxford has been informed by the Tax Assessor of the Township of Oxford that from time-to-time, changes in property use occur in the Township so that such properties become subject to roll-back taxes pursuant to the Farmland Assessment Act of 1964; and

WHEREAS, the Tax Assessor of Oxford Township has requested the Township Committee authorize him to file petitions, notices and other documents regarding the assessing of such roll-back taxes with the Warren County Board of Taxation; and

WHEREAS, the filing of these documents regarding rollback taxes by the Tax Assessor of the Township of Oxford is important to the tax assessment process of the Township and the Tax Assessor has already filed petitions and other documents regarding such rollback taxes with the Warren County Board of Taxation;

NOW, THEREFORE, BE IT RESOLVED, by the Committee of Oxford Township that the Tax assessor of the Township of Oxford be, and he is hereby authorized to file petitions, notices and other documents regarding the assessing of roll-back taxes;

BE IT FURTHER RESOLVED that this Township Committee hereby confirms and approved of the actions of the Tax Assessor to date in filing such documents regarding roll-back taxes with the Warren County Board of Taxation.

On motion by Mr. Bray, seconded by Mr. Accetturo and passed unanimously on roll call vote to approve **Resolutions 2009-01** to **Resolution 2009-09** and **Resolution 2009-11** to **Resolution 2009-16**.

RESOLUTION 2009-18

**TOWNSHIP OF OXFORD
DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, in accordance with N.J.A.C. 17:27-3.2 each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O; and

NOW, THEREFORE, BE IT RESOLVED that the governing body of The Township of Oxford, (hereinafter "Public Agency") in the County of Warren and State of New Jersey, hereby designates Sheila L. Oberly, R.M.C., as its Public Agency Compliance Officer;

BE IT FURTHER RESOLVED, that the Township Clerk forward a certified copy of this resolution to the New Jersey Department of Treasury, Division of Contracts Compliance and Equal Employment Opportunity in Public Contracts.

RESOLUTION-2009-19

WHEREAS, it is necessary for the Township of Oxford, in the County of Warren and State of New Jersey to meet commitments and make payment of claims prior to the adoption of the 2008 Municipal Budget, and

WHEREAS, Title 40A:4-19 of the New Jersey Statutes Annotated provides that temporary appropriations can be made to provide for the budget. Said appropriations shall not exceed 26.25% of the total of the appropriations for all purposes in the budget for the preceding fiscal year excluding interest and debt redemption charges, capital improvement fund and public assistance, and

WHEREAS, the appropriations for all purposes in the 2008 budget excluding interest and debt redemption charges and capital improvement fund is the sum of \$2,107,134.75

WHEREAS, 26.25% of the above sum is \$553.123.00

NOW, THEREFORE, BE IT RESOLVED BY THE Governing Body of the Township of Oxford, in the County of Warren and State of New Jersey, that the following temporary budget be adopted as provided for in the aforesaid Title 40A:4-19; and

NOW, THEREFORE, BE IT RESOLVED that a copy of the aforementioned adopted temporary budget resolution be transmitted to the Chief Financial Officer for his records:

OXFORD TOWNSHIP 2008 TEMPORARY BUDGET

Governing Body - S &W	\$ 3,229.00
Municipal Clerk - S&W	14,438.00
Election O/E	525.00
Admin & Executive O/E	4,988.00
Computerization	4,725.00
Revitalization Planning	13,125.00
Finance S&W	5,250.00
Finance O/E	394.00
Audit Services	5,985.00
Assessor S&W	3,806.25
Assessor O/E	578.00
Collector S&W	4069.00
Collector O/E	788.00
Legal O/E	11,813.00
Municipal Prosecutor S&W	1,418.00
Court S&W	\$ 11,367.00
Court O/E	3,675.00
Public Defender S&W	600.00
Engineering S&W	0.00
Engineering O/E	11,025.00
Buildings & Grounds O/E	5,250.00
Land Use Board S&W	4,331.00
Land Use Board - Legal	2,231.00
Land Use Board - Misc.	788.00
Zoning S&W	840.00
Zoning O/E	53.00
Group Health Insurance	44,625.00
Other Insurance	10,264.00
Worker's Compensation Insurance	13,913.00
Unemployment Insurance	263.00
Police S&W	88,000.00
Police O/E	6,563.00
Emergency Management S&W	433.00
Emergency Management O/E	27.00
Acquisition of Turn Out Gear	1969.00
Roads S&W	46,988.00
Roads O/E	9,188.00
Garbage S&W	13,913.00
Landfill/Solid Waste Disposal	5250.00
Vehicle Maintenance	5,775.00

Board of Health O/E	132.00
Recreation S&W	10,500.00
Recreation O/E	4,463.00
Celebration of Public Events	788.00
Social Security	16,800.00
Street Lighting	3,150.00
Utilities/Phone	3,938.00
Utilities/Gasoline	9,188.00
Recycling O/E	263.00
Truck Rental Payments	20,000.00
Fire Prevention	132.00
Animal Control O/E	1181.00
Public Employees Retirement System	24,358.40
Municipal Alliance	0.00
Prior Year's Bills	0.00
Police & Firemen's Retirement System	27,733.00
Utilities/Electric	10,500.00
Utilities/ Hydrants	4,988.00
Utilities/Gas	3,544.00
	<u>\$ 553,123.00</u>

RESOLUTION-2009-20

WHEREAS, it is necessary for the Township of Oxford, in the County of Warren and State of New Jersey to meet commitments and make payment of claims prior to the adoption of the 2008 Municipal Budget, and

WHEREAS, Title 40A:4-19 of the New Jersey Statutes Annotated provides that temporary appropriations can be made to provide for the budget. Said appropriations shall not exceed 26.25% of the total of the appropriations for all purposes in the budget for the preceding fiscal year excluding interest and debt redemption charges, capital improvement fund and public assistance, and

WHEREAS, the appropriations for all purposes in the 2008 budget excluding interest and debt redemption charges and capital improvement fund is the sum of \$993,731.00, and

WHEREAS, 26.25% of the above sum is \$260,854.39;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Oxford, in the County of Warren and State of New Jersey, that the

following temporary budget be adopted as provided for in the aforesaid Title 40A:4-19; and

NOW, THEREFORE, BE IT RESOLVED that a copy of the aforementioned adopted temporary budget resolution be transmitted to the Chief Financial Officer for his records:

**OXFORD TOWNSHIP 2009 TEMPORARY BUDGET
SEWER UTILITY**

Sewer Treatment Costs	\$ 230,000.00
Salaries and Wages	10,000.00
Miscellaneous Other Expenses	18,000.00
Social Security	1,950.00
Unemployment Insurance	50.00
	\$ 260,000.00
	\$ 260,000.00
 Debt Service:	
Payment of Bond Principal	\$ 32,000.00
Interest on Bonds	47,000.00
	\$ 79,000.00
	\$ 79,000.00

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

1. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.
2. The general nature of the subject matter to be discussed is: a litigation matter (Oxtech at 50 Wall St.), two Contractual Matters (Police Negotiations and DPW Union) and two personnel matter- (Finance Department and Police Matron).
3. It is anticipated at this time that the above stated subject matter will be made public at the conclusion of the litigation. The motion carried with the following roll call vote.

On motion by Mr. Accetturo, seconded by Mr. Bray and passed unanimously on roll call vote to enter into Executive Session at 7:11 PM.

Entered into Open Session at 8:45 PM on motion by Mr. Accetturo, seconded by Mrs. Riley and passed unanimously on roll call vote. No official action was taken.

Ordinance 2008-19 To Amend and Supplement Chapter 240, “Peace and Good Order” was read by title on second reading and opened for public comments. There being no public comments, the comment period was closed. On motion by Mrs. Riley, seconded by Mr. Bray and passed unanimously on roll call vote, **Ordinance 2008-19** was approved.

Ordinance 2008-20 Authorizing an Exchange of Land with Debra K. Docker Pursuant to N.J.S.A. 40A:12-16 was read by title on second reading and opened for public comments. There being no public comments, the comment period was closed. On motion by Mrs. Riley, seconded by Mr. Accetturo and passed unanimously on roll call vote, **Ordinance 2008-20** was approved.

Ordinance 2008-21 Adopting a Codification and Revision of the Ordinances of the Township of Oxford was read by title on second reading and opened for public comments. There being no public comments, the comment period was closed. On motion by Mr. Bray, seconded by Mr. Accetturo and passed unanimously on roll call vote, **Ordinance 2008-21** was approved.

Ordinance 2008-22 Adopting a Codification and Revision of the Ordinances of the Board of Health was read by title on second reading and opened for public comments. There being no public comments, the comment period was closed. On motion by Mr. Bray, seconded by Mrs. Riley and passed unanimously on roll call vote, **Ordinance 2008-22** was approved.

On motion by Mr. Accetturo, seconded by Mrs. Riley and passed unanimously on roll call vote to approve the Blue Light Permit for Heather Murray.

On motion by Mrs. Riley, seconded by Mr. Bray and passed unanimously on roll call vote to approve the Oxford Ladies Auxiliary Tricky Tray to be held on February 7, 2009 at the Oxford Township Fire Department.

Mrs. Riley will meet with the Oxford Township Central School to discuss share services between the school and the Township.

PUBLIC COMMENT:

Peggy Hissim stated that she received two quotes for 50 safety vests that are required by the State of New Jersey, for all members of the Oxford Squad, Oxford Fire Department and the Department of Public Works. Since all these

departments, work or cover Route 31 and Route 46 in an emergency situation, these vests must be worn. These vests were mandated by OSHA and should have been in all vehicles by November 20, 2008.

On motion by Mr. Bray, seconded by Mr. Accetturo and passed unanimously on roll call vote to authorize Peggy Hissim to buy 50 safety vests, not to exceed \$1,000.00. The Oxford Squad will pay for the vests and submit a bill to the Township when the vests are delivered.

Ms. Hissim stated that in 2008, the Oxford Emergency Squad answered 776 calls, total man hours-5,422 and total miles of 19,553.

Mr. Bray stated that he has submitted a letter to the New Jersey State Police asking for them to respond to calls in Oxford Township for certain hours when Oxford Police is off duty. He received a letter from NJSP stating they received the letter, they have forwarded the letter through a change of commend and Oxford is now waiting for an answer. At this time, the NJSP are not answering any Oxford Township calls.

The Committee and the public discussed police coverage, state police coverage and the amount the police went over in the salary line item in the 2008 budget.

The Committee discussed the signed agreement with Stuart Kellner of 50 Wall Street and the Township Committee.

Mr. Bray explained the signed agreement with Mr. Kellner and Oxford Township and the timeline that has been agreed to by both parties to clean up the property. On or before March 15th, Mr. Kellner must begin the abatement of the asbestos, on or before April 15th, the asbestos must be completely removed, on or before June 1st every structure must be demolished and on or before July 15th, all debris must be removed. If he fails to meet any of these dates, the township is authorized to clean up the property and place a lien on this property for all cost incurred.

On motion by Mr. Accetturo, seconded by Mr. Bray and passed unanimously on roll call to approve the January 7th Bill List.

Mrs. Riley stated that the Oxford Furnace Summer Festival is scheduled for August 8, 2009.

On motion by Mr. Accetturo, seconded by Mr. Bray and passed unanimously on roll all vote to adjourn at 10:25 PM.

Sheila L. Oberly, RMC